

**FTVDM MINOR POLICIES & PROCEDURES**

**PRINT  
 NAME:** \_\_\_\_\_

**UID:** \_\_\_\_\_

**Film, Television and Digital Media Minor: <https://www.tft.ucla.edu/filmminor/>**

**Policies and Procedures**

All items requested on the Application Checklist must be submitted as one package during **1st week of classes in Fall quarter or Spring quarter – no later than 4PM on Friday**. Applications are NOT accepted during Winter quarter or Summer.

We aim to admit all who apply to the FTVDM minor at the time of application. But we will prioritize admission of graduating seniors, and if necessary to manage the size of program enrollment, we may ask some applicants to apply again later.

**Around Week 6 to 8, applicants, will see on MYUCLA the approval, denial or extra steps on their petition to add the minor.**

**Please Answers the Three Questions Below**

**Answer**

1. What Quarter and Year do you plan to graduate?

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2. After this quarter, how many CLASSES do you have left to complete the FTVDM minor?

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3. After this quarter, how many UNITS do you have left to complete the FTVDM minor?

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***Please sign your agreement to the following statement:***

I have read and understand the above information. I understand that it is my responsibility to finish all FTVDM minor program requirements prior to graduation.

I can drop the minor at any time by contacting the department counselor at TFT Student Services ([filmminor@tft.ucla.edu](mailto:filmminor@tft.ucla.edu)).

I am aware that student petitions for accommodation of FTVDM minor program policies will be approved only in exceptional circumstances. Limited availability of courses, limited enrollment, pending graduation or negligence on the student's part will not be judged acceptable reasons for accommodation.

I understand that the FTVDM department reserves the right to limit the size of the program, and I am not guaranteed admission to the FTVDM minor program.

<b>Signature</b>	
<b>Date</b>	

